

Jan. 1, 2008

To Whom It May Concern:

From: John Q. Public, Editor, The KPA Sentinel, 5423 S.W. 7th, Topeka, KS 66606

Re: Notice of Meetings Request

This letter is a request from the KPA Sentinel, 5423 S.W. 7th, Topeka, KS 66606 for written notice of all public meetings of the Anytown City Council.

Under K.S.A. 75-4317a, a “meeting” is defined as “any gathering, assembly, telephone call or any other means of interactive communication by a majority of a quorum of a body or agency subject to this act for the purpose of discussing the business or affairs of the body or agency.”

We request that the KPA Sentinel be informed in a timely fashion about the date, time and place of any regular or special meeting of the Anytown City Council. If a meeting must be called in the event of an emergency, we request the courtesy of a telephone call to 785-271-5304 to announce the meeting.

According to K.S.A. 75-4318, it is the responsibility of the presiding officer or other person calling the meeting to furnish the notice.

Thank you.

Sincerely,

John Q. Public
The KPA Sentinel
5423 S.W. 7th
Topeka, KS 66606